

# SAP SuccessFactors Onboarding

## Software for a successful onboarding process

Onboarding ensures that new employees go through an optimal orientation process and are quickly familiarized with your business objectives in order to be able to work productively for the company in a timely manner. Accelerate the transition from applicant to employee through a smooth, forward-looking process, and deal with all the necessary formalities even before the first workday. Give new employees access rights to SAP Jam, so that they can get information on company content in the internal employee network in advance.

### Fast integration of new employees with SAP SuccessFactors Onboarding

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Before they start working in the company, you can give new employees access to a secure talent portal that they can reach from outside the company. By automating the delivery of forms, you can send the relevant forms to your new employees in advance online, so that they do not have to spend their first day dealing with redundant formalities.

### Internal tasks of the onboarding process

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Send email notifications to the IT and security department, as well as to all other people involved in the process of orienting new employees. With SAP SuccessFactors Onboarding, you ensure that the processes remain on schedule. Use automatic reminder messages to allocate tasks and monitor new employees during onboarding. With SAP SuccessFactors Jam, new employees can find experts, contact persons, and training materials.



### Highlights

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- Optimized onboarding process
- 100% cloud-based technology
- Mobile solution
- Personalized portal for newly hired employees
- Simplification of the hiring and training processes through electronic forms
- Automatic reminder messages for the task assignments
- Checklists, target plans and other instructions
- Access to a secure talent portal with external access