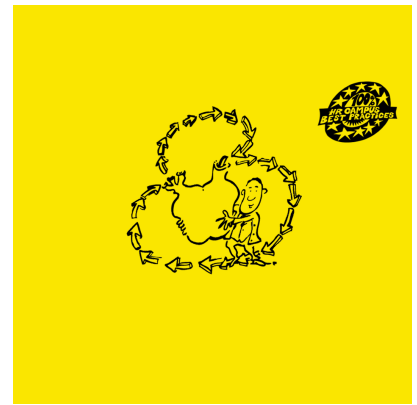


# Easy2Employee Central

**Cloud-based and preconfigured HR Campus Best Practices in SAP SuccessFactors for your core HR processes**



Easy2Employee Central is cloud-based and includes preconfigured Best Practices in SAP SuccessFactors for all your HR core processes. Employee Central is more than just a global system for managing your master data, it is the heart of your HR system and the basis for all HR processes within the company. Employee Central scores with fully integrated employee and manager self-services, simple approval processes and cool mobile apps. In Employee Central, you define your organizational structure and maintain all HR master data from when a person joins the company, through organizational changes to when the person leaves the company. Easy2Employee Central is preconfigured to be perfectly tailored to the requirements of the SAP HCM payroll-accounting systems supplied by HR Campus for Switzerland.

## Highlights

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- Complete basic configuration for all core HR processes
- Attractive package and licence costs
- 100% cloud technology
- Mobile solution
- Short implementation time – ready to use from day one
- Continuous innovation thanks to half-yearly releases
- Central point of contact at HR Campus
- Guided workshops and training, including guides and documentation

## Functionalities

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SAP SuccessFactors Easy2Employee Central provides you with the following functionality:

- Management of master data, including basic wage types
- Organizational management
- Management of permanent positions, including management of job families, job roles and job profiles
- Employee and manager self-services for various core HR processes with mobile support
- Flexible workflows for the approval of master-data changes with mobile support
- Flexible authorization management
- Mass modifications

- Visualization of the employee structure, the structure of permanent posts, as well as the organizational structure
- Various standard reports and a tool for the creating ad-hoc reports
- Mobile support (iOS and Android apps) for viewing employee profiles, employee searches, master-data changes and the approval of workflows

## Processes

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SAP SuccessFactors Easy2Employee Central supports you in the following personnel activities:



## Easy2Employee Central provides you with:

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- A proven implementation methodology
- A central point of contact at HR Campus
- A guided discovery workshop including detailed documents
- System-administrator training including detailed guides
- Documentation of the system configuration
- Templates for the migration of master data for the organization, permanent posts and employees (no migration of historical personnel data)
- Best-practice test cases
- Best-practice cutover plan for a successful go-live

## Prerequisites, or what you need to contribute:

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- Nomination of a system administrator
- Willingness to standardize and consolidate existing core HR processes
- Sufficient resources to explore, accept and test the solution.
- In-house “go” for the introduction of a cloud solution